



Henrietta Mitchell

SOCIAL MEDIA ADMINISTRATOR



ABOUT ME

Hi! I'm a professional social media administrator who has skill in analyzing engagement data, identifying trends, and planning digital campaigns. I'm ready to help the company to grow with my best efforts.

EDUCATION

(2014-2018)

Bachelor of Management Studies
FAUGET UNIVERSITY
GPA : 3.78

CONTACT

- +123-456-7890
- hello@reallygreatsite.com
- www.reallygreatsite.com
- 123 Anywhere Street., Any City

SKILLS



Social media skill



Copywriting and editing skill



Algorithms and search engine optimisation



Good communication and leadership

EXPERIENCE

Social Media Administrator (2019-2020)

GIGGLING PLATYPUS CO.

- Develop campaigns across channels
- Monitor hashtags and trends
- Report on analytics
- Interact with customers and prospects

Social Media Administrator (2021-now)

TIMMERMAN INDUSTRIES

- Develop campaigns across channels
- Monitor hashtags and trends
- Report on analytics
- Interact with customers and prospects